



NAILSEA AND DISTRICT COMMUNITY TRANSPORT LIMITED

Units 11 & 12, Coates Industrial Estate, Southfield Road,
Nailsea, Bristol, BS48 1JN

Minutes of the 2025 AGM

Held at the Tithe Barn, Nailsea on Friday 11th July 2025

Members Present:

Ann Gater, Margaret Iles, Jill Burchill, Ann Sutton, Gordon Roberts, Christine Roberts, Diane Vilagos, Doreen Winter, Chris Bennett, Rosemary Bleadon, Margaret Bradbury, Mary Davies, Yvonne Evans, Heather Fryer, Irene Johnston, Pauline Mason, Lesley Passey, Ailsa Ray, Carol Sandall, Audrey Scott, Jean Smith, Elaine Smith, Gwen Tabrett, Margaret Tysoe, Pamela Wakeling, Val Webley, Margaret Willets, Alex Williams, Jessica Pearce, Angela Allen, Yvonne Doxey, Jean Williams, Marian Spencer, Dennis Stevens

Trustees Present:

James West (Chair), Paddy Sterndale (Vice Chair), Andrea Williams (Treasurer), Gerald Wood (Secretary), Cameron Stewart, Jill Stewart, Marcus Roberts, Paul Morrough, Paul Brien, Sarah Gouly

Apologies:

Andy Bullock, James Gareh, Karen Gough

Staff Present:

Office - Kate Bracken (Business and Community Manager), Jim Milton, (Operations Manager), Kris Magbanua (Finance Officer), Karen Henry (Senior Administrator), Liz Jolley (Admin Assistant)

Drivers - Mark Madge, Steve Yorke, Neil Bosley

Volunteers Present:

Hugo Stamrood, Nick Noble, Madiana Clist

Council Representatives Present:

Jeremy Blatchford (Nailsea), Maryam Afzal (Portishead), David Robinson (Wraxall & Failand)

Guest Presents:

Harry Ellis (Bristol Airport), Robert Henley (Bristol Airport)

The meeting commenced at 1305

Item 1 – Chair’s Introduction and Welcome

1.1 James West welcomed everyone to the 2025 AGM and invited Kate Bracken to introduce the Team.

1.2 Kate introduced the Office Staff, Drivers, Volunteers and Trustees. She thanked all of them for all their hard work but also thanked all the members for using the services and all of those who have supported Nailsea and District Community Transport during the last year in a variety of ways.

1.3 In recognition of the service given by our volunteers, 5 and 10 year Volunteer Awards have been introduced, and James presented 5 year Awards to Lisa Freeman, Nick Hunt, Jill Stewart, Hugo Stamrood, Madiana Clist, Paddy Sterndale and Gerald Wood, and a 10 year Award to Cameron Stewart.

1.4 James then took a look back at the last 12 months and highlighted:

- We ran over 100 day trips for our members to spend a day away from home, enjoying the sights and the company of their 'neighbours'
- We transported 1068 passengers to participate in community groups and activities such as the memory Café, Stroke Club, Barn Owls and others
- We ran 572 shopping trips for our members to shop independently with our door-to-door service
- We managed 701 dial-a-ride bookings for medical appointments and for visits to lunch clubs, work, sports venues and community facilities
- We took delivery of three all electric mini buses, one from the National Lottery Community Fund and two from Nailsea Town Council
- We ran a replacement bus service for 15 weeks in Nailsea to replace the X9 which was re-routed due to roadworks
- We have worked closely with the Community Transport Association
- We have continued to partner with Nailsea Availables who provided 4134 journeys to medical appointments
- We joined the Voluntary, Community and Social Enterprise brokerage framework
- We have worked with the Cranfield Trust Foundation working on our longer-term strategy
- We have launched the Rural Link for isolated communities, a WESTLocal collaboration with Voluntary Action North Somerset with funding secured by the West of England Combined Authority and North Somerset Council
- Our services have provided the equivalent of over £750,000 of social value in the last year

1.5 James thanked the local councils for providing funding to support the service over the last year - North Somerset Council, Nailsea Town Council, Clevedon Town Council, Portishead Town Council, Long Ashton Parish Council, Backwell Parish Council and Pil & Easton-In-Gordano Parish Council.

1.6 James also thanked our other supporters and funders - National Lottery Community Fund, Quartet Community Foundation, National Grid, Bristol Airport, Wessex Water, Pure Aquatics, Nailsea Freemasons and Arther E Davey

1.7 Looking to the future, James then identified the following tasks:

- Keeping fares affordable and utilising opportunity funding
- Improving our visibility within our community
- Supporting as many people as possible within our community

- Launching two SEND home to school services
- Securing external funding and creating new revenue streams
- Recruiting new volunteers
- Engaging with the CTA

1.8 Finally, James thanked all our members for being members and hoped that they would share any feedback or ideas that they may have. Please talk to us today or speak to the office at any time.

Item 2 - To approve the Minutes of the 2024 AGM

Proposed by: Gwen Tabrett

Seconded: Jessica Pearce

	For	Against	Abstained
At AGM	52	0	1
Postal Vote	15	0	3
Total	67	0	1

Item 3 - To adopt the accounts for the year 2024 – 2025

Proposed by: Jessica Pearce

Seconded: Gwen Tabrett

	For	Against	Abstained
At AGM	53	0	0
Postal Vote	16	0	2
Total	69	0	2

Item 4 - To elect the proposed Trustees FOR 2025 - 2026

Proposed by: Jackie Lucas

Seconded: Dennis Stevens

	For	Against	Abstained
At AGM	53	0	0
Postal Vote	16	0	2
Total	69	0	2

Item 5 - Resolution to dis-apply the requirement to appoint an auditor for the FY 2025 – 2026

Proposed by: Yvonne Evans

Seconder: Dennis Stevens

	For	Against	Abstained
At AGM	53	0	0
Postal Vote	14	2	2
Total	67	2	2

Item 6 - To approve the Annual Subscription Fees:

Proposed new Subscription Fees to be:

- £20 for single members (remains the same as last year)
- £25 for a couple living at the same address (was £20)
- £30 for a Group membership (was £24).

Proposed by: Dennis Stevens

Seconder: Heather Fryer

	For	Against	Abstained
At AGM	53	2	0
Postal Vote	14	3	1
Total	67	5	1

Item 7 – Any Other Business and Questions

7.1 Jean Smith raised the issue that the new subscription fee for couples discriminated against single persons as couples paid £12.50 each as against single persons who pay £20 each. **To be reviewed next year.**

7.2 Graham Roberts asked if the time allowed for shopping trips (1½hrs at the shops) could be extended to allow for members to go to other shops, meet friends or have coffee. **Office to investigate and respond.**

7.3 Sarah Goulty raised the issue that different people are quoted different costs. **Office to investigate and respond.**

7.4 The time allowed at visit locations on day trips was questioned. All day trips are planned on the basis of 3 hrs at the location and to minimise the time taken for pick-ups.

7.5 Where combined Pub Lunch and Garden Centre visits are planned, could the Garden Centre be the first port of call rather than the pub as some members are not interested in the pub lunch? Jim Milton explained that this was because pubs tended to like to take large groups early in the food service period. If you are on a combined visit, ask the driver to drop at the Garden Centre first. **Combined visits will be reviewed by the office before the next Trips List is published.**

7.6 What was the cost of the electric buses? Each bus was around £100K, one purchased with the Lottery Community Fund grant and the others by Nailsea Town Council and leased to NDCT. However, they save on running costs and are better for the environment and can also be seen against the social value that the service generates - £500K last year and £750K this year.

7.7 Hugo Stamrood noted that on some occasions he was allocated a diesel bus to drive when an electric bus not being used. **Office to review.**

7.8 Paddy Sterndale asked who had supplied the cake. The majority was supplied by Cakesmiths from Bristol and the balance by Jill Stewart. **Kate thanked Cakesmiths for sponsoring the supply of cakes and Arthur E Davey for sponsoring the draw prizes for the AGM.**

7.9 Cameron Stewart asked the members if they were ready to go cashless? A show of hands indicated that the majority of members were happy with cashless payments. However, there were still a number of members who were against the idea for various reasons. **The idea will be reviewed in a years' time.**

7.10 Gordon Roberts asked if the machines could be changed so that receipts could be printed out as hand written receipts were time consuming. **The office will keep the technology we use under review.**

7.11 Jackie Lucas suggested taking full payment for trips over the phone when booking to reduce cancellations. This has been discussed by the Management Committee who had agreed to charge a deposit when booking which is the current situation. **The office will keep this under review.**

The Meeting closed at 1415 and was followed by the draw.



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